RANAGHAT COLLEGE : RANAGHAT : NADIA : 2017

ADMISSION INFORMATION

1. Online Form Fill-Up for admission to Honours and General Courses at the Under Graduate level will open at **www.ranaghatcollege.org.in.**

2. B.A / B.Sc / B.Com – Honours and General degree are meant for those who have passed the Higher Secondary Examination conducted by the West Bengal Council of Higher Secondary Education in 10+2 pattern after a period of 12 years study or an Examination recognized as equivalent by the University of kalyani provided she/he has passed **at least in five subjects with English as a Compulsory subject.**

3. Students passed in 2015 and 2016 may apply on condition that 4% marks and 2% marks will be deducted from merit marks respectively.

4. The **eligibility criteria** as furnished by the University of kalyani for admission to first year Regular Honours Courses are:

   i)   50% marks in the aggregate and 45% marks in the subject opted for Honours or
   ii)   45% marks in the aggregate and 55% marks in the subject opted for Honours in the qualifying examination.
   iii)   55% marks in aggregate when the candidate has not studied the subject or any related subject in H.S. for which Hons. is opted.
   iv)   Candidates belonging to SC and ST category will get a relaxation of 5% marks in case of i), ii) and iii) above.
   v)   **Candidates of SC and ST category will get a 5% relaxation in marks from minimum eligibility criteria.**

5. **Merit Marks Calculation formula**.

Subject Marks + Total marks of Best five subjects
Best five means-

For candidates passed from West Bengal Council of Higher Secondary Education five best subjects excluding Environmental Studies.

For candidates passed from other Council / Board best five means best five subjects.

Hons. Subject marks will be "0" in case a student opts for a Hons. subject which was not in H.S.

Biology Subject marks will be added as **Hons. subject** for **Zoology** and **Botany Hons. course**.

6. Merit lists to be notified in the College Website and Notice Board and the listed eligible candidates will be asked to pay admission fees through online.

7. At last admitted candidates will be asked to appear on a notified date along with **Xerox copy and original** of (a) online or off line admission fees payment receipt and print out of the submitted application form duly signed, (b) Mark-Sheet of the last qualifying Examination, (c) Caste Certificate (if any), (d) Certificate for Physically Handicapped (if any), (e) School Leaving Certificate, (f) Proof of residence (Voter ID, Ration Card or AADHAAR Card) and (g) two Passport Size Photographs for verification **failing which they will lose their claim for admission**.

8. The Candidates passing H.S either in General stream (Arts, Science & Commerce) or in vocational stream are eligible for the admission to B.A/B.Com, General stream respectively and the candidates passing qualifying Exam. in Science (General stream) are eligible for the admission to B.Sc. general course.

9. Students of other State Board are eligible to apply but they have to produce Migration certificate.

Sd/- Dr.Arup Kumar Maiti
Principal
Ranaghat College

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PROCEDURES FOR ONLINE FORM FILL-UP

For online form fill-up for admission to B.A / B.Sc / B.Com – Honours and General degree course 1st Year a candidate must open the Website of Ranaghat College using **www.ranaghatcollege.org.in.** In the home page of the Website of Ranaghat College a link will be highlighted like **ONLINE FORM FILL-UP.** Click on this link and you will get a list of the information and procedures of online form fill-up.

Follow the following steps:
1. First read the information and eligibility criteria before going for online form fill-up.

2. Keep ready a soft copy of your passport size photograph or get it through web camera for uploading in the online form. The volume of the photograph must be below 100kb.

3. Fill up online form very carefully. Apply one course at a time. Candidates willing to apply for more than one course must apply separately. For each application a separate application ID No. will be generated and this ID No. may be used for respective application only.

4. After completion of the form fill-up verify the information given and after confirming that no mistake is there submit the form.

5. On submission, an application ID No. will be generated and payment option will be shown. After clicking on the payment option you will be directed to the online SBI system.

6. **Get print out of the submitted application form** after submission. Sign it and produce at the time of verification.

7. Read the conditions shown under Disclaimer Clause and after being satisfied **click in the box** below (left side) to select and **click on proceed**.

8. Select payment category as **ONLINE APPLICATION FEES FOR REGN**.

9. Put up all the information properly. Application ID No. must be correct. Amount has been fixed at **Rs.80/- only**. Then click submit.

10. Verify the details and click on **Confirm.**

11. A page will be displayed as **State Bank MOPS (*Multi Option Payments System*).**

There are **Three Payment Options** in **MOPS**, **NET BANKING, CARD PAYMENTS** and **OTHER PAYMENT MODES.**

In **NET BANKING** system payment can be made using **User Name** and **Password**. Take print out of the **Receipt** generated after making payment and preserve.

In **CARD PAYMENTS** system there are three options (i) **ATM-Cum-Debit-Card of SBI**, (ii) **Other Banks Debit Cards** and (iii) **Other Banks Credit Cards.** In **CARD PAYMENTS** system payment can be made using **card details**. Take print out of the **Receipt** generated after making payment and preserve.

The **OTHER PAYMENT MODES** is the **off line** payment system. In this system a challan will be generated. Take print out of this challan and make **cash payment** in the **counter of any Branch of State Bank of India**. Preserve the counter part of the challan for future reference.

12. Follow the Website of Ranaghat College for Merit List and Admission Notification.

Note :

After generation of Online Application ID No. if any problem arises for making online payment, then use the link:
https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=384839 directly and make payment.

Sd/- Dr. Arup Kumar Maiti
Principal
Ranaghat College